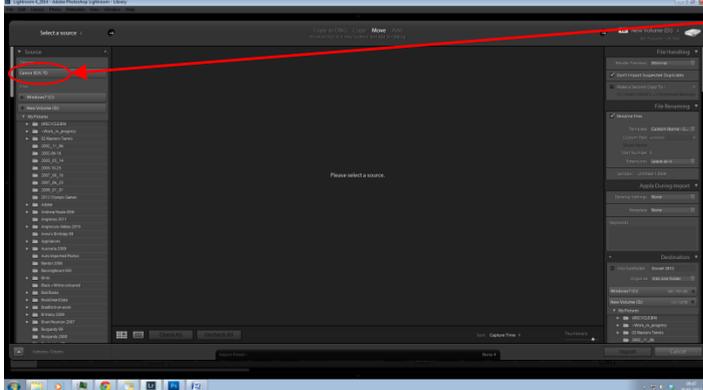


Importing Photos from a Camera into Lightroom



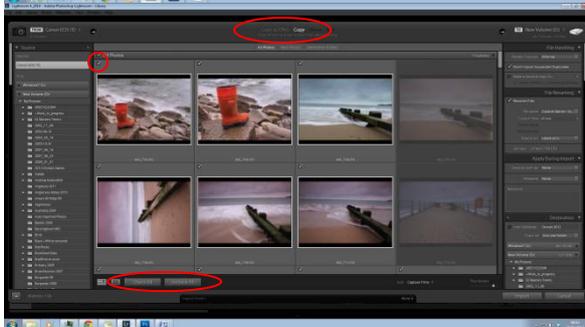
Attach camera to computer and switch cameras on

Click "Import" in Library Module of Lightroom



Dialogue box will open and your camera should be listed as a Source

Click on your camera source and all photos on camera Memory Card will be shown



Make sure you select "Copy" and not "Copy as DNG"

Need to select (by Checking or Unchecking) the photos you wish to download onto Computer and view in Lightroom

Choices to be made:

File Handling

Click "Don't import suspected duplicates"



File Renaming

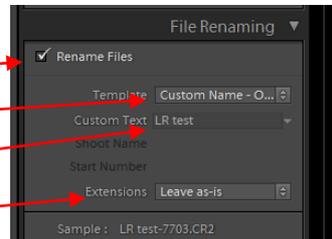
Generally you will wish to give your filename a more useful name

Tick Rename File box

Use Custom Name-Sequence template

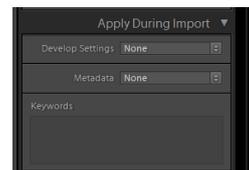
Type in the Text for the way you want the filename

Extensions - Leave as is (that way, if the files are raw, they stay raw, if they are jpgs, they stay jpgs etc)



Apply during Import

No need to do anything here



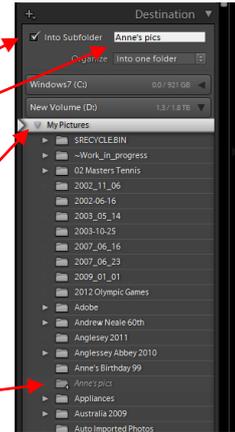
Destination - setting this correctly will ensure the imported photos go into the right place on your hard drive

In this example, we want the photos to go into a Sub Folder in My Pictures called "Anne's Pics"

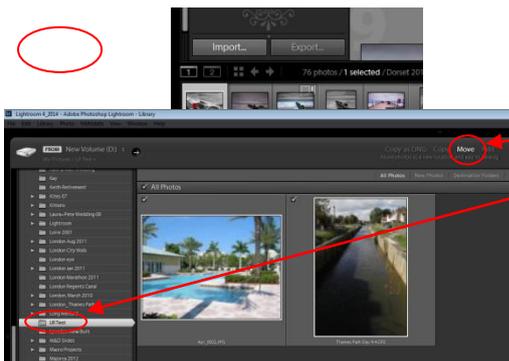
Tick "Into Subfolder" and type in the name of the folder you want to create (in this case, "Anne's Pics")

Click "My Pictures" (ie the directory all your photos go into)

Then you will see a folder being created with the name Import files by clicking the Import Button



Importing Photos from Computer into Lightroom

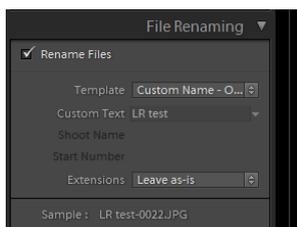


Click "Import" in Library Module of Lightroom

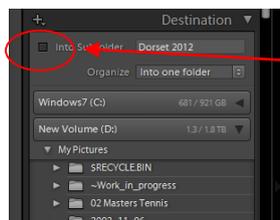
Click "Move"

Click on Directory on your Hard Drive where the photos are located and all photos in that folder will be shown

In this example we are importing the folder called "LR Test" into Lightroom
Rename the files if you wish to

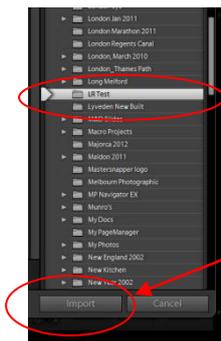


If you do, tick "Rename Files" box, use Custom Name and Number template and type in Custom Text for Filename



In Destination Dialogue Box:

Untick " Into Subfolder"



Then, Click the folder where the photos currently are located in the Folder List (in this case "LR Test")

Then Click "Import"

Printing Photos

For Club Prints if you are going to send to DS Colour

In Library Module, highlight print you want to Print and then click "Export" to open this box

Export to Hard Drive

Select where you want the print to be stored (before you send off) (use Choose to determine destination folder)

Don't rename by unticking box

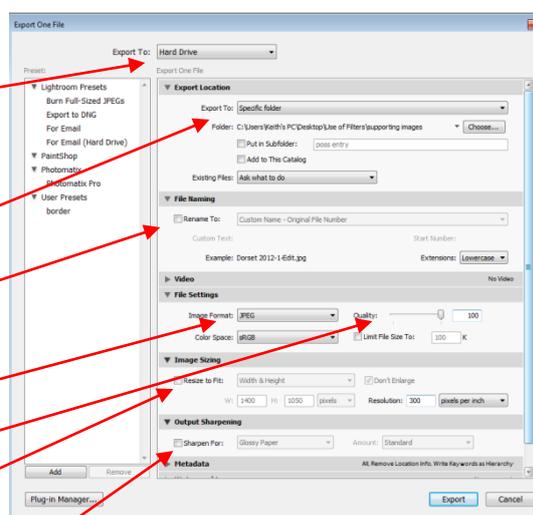
In File Settings, select JPEG in Image Format,

Quality 100, Colour Space sRGB

Don't Limit File Size by unticking

Don't do any more sharpening by unticking box

Click Export



If you are exporting an Image for Projected Image

In Library Module, highlight print you want to Print and then click "Export" to open this box

Export to Hard Drive

Select where you want the print to be stored (before you send off to Club Member) (use Choose to determine destination folder)

Don't rename by unticking box

In File Settings, select JPEG in Image Format

Quality 100, Colour Space sRGB

Limit File Size by ticking and then enter Width 1400 and Height 1050 (Resolution 300)

Don't do any more sharpening by unticking box

Click Export

